

## Pool Custodian-Seasonal



**Department:** Service and Maintenance  
**FLSA Status:** Non-Exempt  
**Grade/Level:**  
**Work Schedule:** 5-6 days per week, includes Saturdays in season

**Job Status:** Full Time, seasonal  
**Reports To:** Field Manager  
**Amount of Travel Required:** none  
**Positions Supervised:** none

### POSITION SUMMARY

To ensure customer satisfaction by thoroughly maintaining our clients' pools and/or spas in a clean, algae-free and chemically balanced condition, and being efficient in doing so.

### DUTIES AND RESPONSIBILITIES

1. Protect company assets by maintaining company vehicle, tools, and equipment in a clean and working condition.
2. Maximize efficiency of work to be done by keeping truck stocked with all necessary chemicals and tools needed to properly service our clients' pools.
3. Ensure efficiency in our billing department by maintaining accurate records and completely filling out paperwork for each job.
4. Maintain our client's pools and spas in a clean, clear and chemically balanced condition by following company procedures and standards.
5. Identify any equipment problems by following troubleshooting procedures and reporting in for more guidance when needed.
6. Ensure efficient workflow and workload by reporting in to dispatch desk after every 3<sup>rd</sup> job and/or if an emergency arises.

### Typical Tasks may include but are not limited to:

1. *Cleaning and maintaining gunite and vinyl pools and spas*
2. *Maintain and record accurate information on daily paperwork.*
3. *Perform routine equipment checks to ensure proper operation*
4. *Relay problems and concerns to dispatcher and team leader*
5. *Assist with Opening and Winterizing Pools and Spas*

### SKILLS & ABILITIES

**Education:** High School Graduate or General Education Degree (GED)

**Experience:** 2+ years

**Other Requirements:** Must be 18 years old +. Must have a good driving record.

### WORK ENVIRONMENT

Indoor / outdoor